

**Chief Executive's Office**

Chief Executive: CJ Bull

**To: All Members of Cabinet:**  
**RJ Phillips (Leader)**  
**LO Barnett**  
**AJM Blackshaw**  
**H Bramer**  
**JP French**  
**JA Hyde**  
**JG Jarvis**  
**DB Wilcox**

Your Ref:

Our Ref: CJB/SAHC

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14th3 February 2008

Dear Councillor,

**MEETING OF CABINET**  
**THURSDAY 21 FEBRUARY 2008 AT 2.00 PM**  
**THE COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

**AGENDA (08/18)**

**HEREFORDSHIRE COUNCIL - NOTICE UNDER REGULATION 15 OF THE LOCAL  
 AUTHORITIES (EXECUTIVE ARRANGEMENTS((ACCESS TO INFORMATION) REGULATIONS  
 2000 (AS AMENDED)**

Notice is hereby given that the following reports contain key decisions. When the decisions have been made, Members of the relevant Scrutiny Committee will be sent a copy of the decision notices and given the opportunity to call-in the decisions.

<b>Item No</b>	<b>Title</b>	<b>Portfolio Responsibility</b>	<b>Scrutiny Committee</b>	<b>Included in the Forward Plan Yes/No</b>
4	Draft Financial Strategy 2008/11	Corporate Strategy and Finance	Strategic Monitoring Committee	Yes
5	Draft Capital Programme 2008/09	Resources	Strategic Monitoring Committee	Yes
7	Call in of Cabinet Decision on Herefordshire Connects	Corporate, Customer Services & Human Resources, Social Care Adults and Health Children's Services, Resources	Strategic Monitoring Committee	Yes



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## 1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

## 2. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

### **GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS**

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

## 3. MINUTES

To approve and sign the minutes of the meeting held on 24 January 2008. (*Pages 1 - 8*)

### **MINUTES CONFIDENTIAL**

Confidential Minutes of Cabinet meeting 24 January 2008. (*Pages 9 - 10*)

## 4. DRAFT FINANCIAL STRATEGY 2008/11

For Cabinet to make its final recommendations to Council on the budget, Council Tax and treasury management strategy for 2008/09. The draft financial strategy for 2008/11 encompasses these issues. Approval of the budget, Council Tax and treasury management strategy for 2008/09 and the financial strategy for 2008/11 is a decision reserved to Council.



*(Pages 11 - 106)*

**5. DRAFT CAPITAL PROGRAMME 2008/09**

To propose the draft capital programme for 2008/09.  
*(Pages 107 - 126)*

**6. BUDGET MONITORING 2007/08**

To report on the Council's performance against revenue capital budgets as at 31 January 2008 and provide an update of the corporate risk register. The report provides details of the remedial action being taken to address areas of underperformance.  
*(Pages 127 - 154)*

**7. CALL IN OF CABINET DECISION ON HEREFORDSHIRE CONNECTS - ACQUISITION OF THE PREFERRED TECHNOLOGY TO REPLACE THE CURRENT CLIENT SYSTEMS USED WITHIN BOTH ADULT SOCIAL CARE AND THE CHILDREN AND YOUNG PEOPLE'S DIRECTORATE**

To consider a report prepared in response to the recommendations made by the Strategic Monitoring Committee following the call-in of Cabinet's decision on the acquisition of the preferred technology to replace the current client systems used within both Adult Social Care and the Children and Young People's Directorate and the Committee's consideration of a consolidated report on the Herefordshire Connects programme.  
*(Pages 155 - 214)*

**8. MANAGING PERFORMANCE MANAGEMENT**

To report progress against the action plan that was developed as the Authority's response to the audit of its performance management arrangements in the autumn of 2006, and the associated communications action plan.  
*(Pages 215 - 256)*

**9. DEVELOPMENT OF THE LOCAL AREA AGREEMENT**

To note the progress of the Local Area Agreement (LAA) 'super refresh', including the Story of Place, list of key priorities and the provisional list of indicators to be included in the final document. *(Pages 257 - 294)*

**10. HEREFORDSHIRE COMPREHENSIVE AREA ASSESSMENT PREPARATION PROGRAMME**

To seek approval to the proposed action plan to ensure that the Council, with the Primary Care Trust (PCT) and its other partners, is well-placed for the new system of Comprehensive Area Assessment (CAA). *(Pages 295 - 328)*

**11. COMPREHENSIVE PERFORMANCE ASSESSMENT AND DIRECTION OF TRAVEL**



## UPDATE

To confirm the Council's 2007 Comprehensive Performance Assessment and Direction of Travel statement issued by the Audit Commission on 7 February.

*(Pages 329 - 334)*

## 12. REVIEW OF THE COUNCIL'S FINANCIAL AND CONTRACTUAL PROCEDURE RULES AND CONSTITUTION

To seek Cabinet's endorsement to the review of the Council's contract procedure rules and financial procedure rules made in light of the Section 151 Officer Report and Crookall Review.

*(Pages 335 - 408)*

Yours sincerely,



**CJ BULL**  
**CHIEF EXECUTIVE**

Copies to: Chairman of the Council  
Chairman of Strategic Monitoring Committee  
Vice-Chairman of Strategic Monitoring Committee  
Chairmen of Scrutiny Committees  
Group Leaders  
Directors  
Head of Legal and Democratic Services

